

# MOST IMPORTANT

TO ALL MEMBERS- FROM ELECITON AUTHORITY

**BY E-MAIL**

No. JPDEPC/Election (9<sup>th</sup>)/Circular-13/08/2021

Date: 17<sup>th</sup> August, 2021

**Sub: Conducting of Election (9<sup>th</sup>) in JPDEPC-Response by members within 03.09.2021 (Friday)**

Sir/Madam,

The undersigned, Abhishek Kumar Pandey (CS) is authorized to act as Scrutinizer of (9<sup>th</sup> Election). **Election (9<sup>th</sup>)** of Committee of Administration (COA) of Jute Products Development and Export Promotion Council (JPDEPC) is scheduled to be held by e-voting, on **13.09.2021 to 15.09.2021 ( Monday to Wednesday)**.

JPDEPC solicits members' prompt action on following election-related matters within **03.09.2021 till 5 PM**, to enable Council to prepare valid electoral roll:-

I. Rules of Election –**Attached (I)**-should carefully be perused and followed.

II. Dues on account Membership & RCMC [as per Rates dated 01.04.2021 – **Enclosure-1**] or any other payable by members upto 2021-22 should be paid to JPDEPC within 03.09.2021, positively.

III. Postal address, Telephone, Fax and E-mail as contact details of members may be re- sent to JPDEPC within 03.09.2021 to enable Council to revalidate or update.

**N.B.** In absence of response, Council will consider and action information existing with it.

**IV. Members willing to contest are required to submit following particulars with documentary evidences to JPDEPC within 03.09.2021 to be eligible to contest:-**

1. Member's all dues to the Council; namely, Membership Subscription, RCMC Fee and any other must stand cleared within 03.09.2021.

2. Member contesting election shall have minimum exports of Jute Products of Rs 5 lac in the year previous to election or cumulative exports of Rs 15 lac in preceding 3 successive financial years, from the year of election, ending with 2020-21.

3. Members holding RCMC of JPDEPC are eligible to contest.

4. 'Associate' members with RCMC of JPDEPC can also vote and /or contest, provided they submit original certificate of Chartered Accountant showing exports of Jute Products as per eligibility criteria.

**V. Nomination Form (Attached-II) may be carefully read and be duly filled in, stamped, dated and submitted in sealed cover to JPDEPC within 03.09.2021.**

**N.B.** Nomination can be withdrawn **within 04.09.2021 (Saturday).**

**VI. Following members cannot vote and /or contest:-**

1. Associate Members.
2. Members obtained membership with RCMC of Council after 2020-21 Financial Year.
3. Otherwise not eligible under Articles of Association.

**VII. E-Voting System, if required, to be followed, will be intimated separately.**

**N.B.** 1. List of Valid nomination due to be declared **on 04.09.2021(Saturday)**

2. Election by e-voting to take place on 13.09.2021 to 15.09.2021 for which Notice will be issued.
3. Declaration of result of election due on 15.09.2021 (Wednesday) and AGM is scheduled on 30.09.2021.

Please take timely action and actively participate in the election.

Thanking you,

Yours faithfully,

**Abhishek Kumar Pandey**  
(Practicing & Company Secretary)  
Scrutinizer Behalf of Jute Products  
Development & Export Promotion Council  
(Mobile No: 9903045753)

**Office Address**

Abhishek K. Pandey & Associates  
P-38, Princep Street (1<sup>st</sup> Floor)  
Room No.12  
Kolkata- 700012  
(E-mail : [akpandeyassociates.pcs@gmail.com](mailto:akpandeyassociates.pcs@gmail.com) )

- Encl:**
- 1. Membership Fee, etc.-Enclosure-I**
  - 2. Rules of Election --Attachment-I**
  - 3. Nomination Form-Attachment--II**
  - 4. From DIR-2 -Attached - III**