

VACANCY NOTICE

Dated: 27th July, 2020

Jute Products Development And Export Promotion Council (JPDEPC) invites applications for Executive Director/Secretary for its Head Office in Kolkata.

Eligibility Criteria/Qualification

Degree of a recognized University with post graduate diploma or degree in management (MBA), with minimum 10 years experience in a reputed organization/association dealing with exports, preferably in jute textiles and sound knowledge Office Administration including Accounts/Company Law, Foreign Trade Policy including various schemes of Government and liaison work with various Government Departments etc.

The engagement will be initially for 6 months and continuation, on review.

Apply within 15 days by e-mail: chairman@jpdepc.org/office@jpdepc.org from the date of publication along with detailed resume indicating last salary drawn, qualification/experience with recent passport size color photo, addressed to:

The Chairman
Jute Products Development And Export Promotion Council
DA-149 (Ground Floor) Sector-1
Salt Lake City,
Kolkata – 700064, West Bengal.

By Order
JUTE PRODUCTS DEVELOPMENT AND EXPORT PROMOTION COUNCIL