**MOST IMPORTANT**

TO ALL MEMBERS- FROM ELECITON AUTHORITY

 **BY E-MAIL**

No. JPDEPC/Election (10th )/Circular:                     Date: 23rd August,2022

**Sub: Conducting of Election (10th ) in JPDEPC-Response by members within 08.09.2022 (Thursday)**

Sir/Madam,

The undersigned, Abhishek Kumar Pandey (CS) is authorized to act as Scrutinizer of  Election (10th  ) of Committee of Administration (COA) of Jute Products Development and Export Promotion Council (JPDEPC) is scheduled to be held by e-voting, on **14.09.2022 to 15.09.2022 ( Wednesday to Thursday).**

JPDEPC solicits members’ prompt action on following election-related matters within **08.09.2022 (Thursday)**till 5 PM,to enable Council to prepare valid electoral roll:-

I.       Rules of Election should carefully be perused and followed.

II.       Dues on account Membership & RCMC [as per Rates dated 01.04.2022 –**Enclosure-1**) or any other payable by members upto 2022-23 should be paid to JPDEPC within 08.09.2022 positively.

III.     Postal address, Telephone, Fax and E-mail as contact details of members may be re- sent to JPDEPC within 08.09.2022 to enable Council to revalidate or update.

**N.B.** In absence of response, Council will consider and action information existing with it.

**IV.**     **Members willing to contest are required to submit following particulars with documentary evidences to JPDEPC within 08.09.2022 to be eligible to contest:-**

1.    Member’s all dues to the Council; namely, Membership Subscription, RCMC Fee and any other must stand cleared within 08.09.2022.

2.    Member contesting election shall have minimum exports of Jute Products of Rs 5 lac in the year previous to election or cumulative exports of Rs 15 lac in preceding 3 successive financial years, from the year of election, ending with 2021-22.

 3.    Members holding RCMC of JPDEPC are eligible to contest.

 4.    ‘Associate’ members with RCMC of JPDEPC can also vote and/or contest, provided they submit original certificate of Chartered Accountant showing exports of Jute Products as per eligibility criteria.

**V.**       **Nomination Form (Attached-II) may be carefully read and be duly filled in, stamped, dated and submitted in sealed cover to JPDEPC within 08.09.2022.**

 **N.B.** Nomination can be withdrawn within 09.09.2022 **(Friday).**

**VI.**   **Following members cannot vote and/or contest:-**

1.    Associate Members.

2.    Members obtained membership with RCMC of Council after 2021-22 Financial Year.

3.    Otherwise not eligible under Articles of Association.

 **VII.**  **E-Voting System, if required, to be followed, will be intimated separately.**

**N.B**. 1. List of Valid nomination due to be declared on 12.09.2022 (Monday)

    2. Election by e-voting to take place on 14.09.2022 to 15.09.2022 for which Notice will be issued.

 3. Declaration of result of election due on 15.09.2022 (Thursday) and AGM is scheduled on 30.09.2022.

Please take timely action and actively participate in the election.

Thanking you,

                                                                                   Yours faithfully,

 **Abhishek Kumar Pandey**

                                                                      (Practicing & Company Secretary)

                                                                      Scrutinizer Behalf of Jute Products

                                                                 Development & Export Promotion Council

                                                                             (Mobile No: 9903045753)

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**Encl:**

**1. Rules of Election**

 **2. Membership Fee, etc.-Enclosure-I**

 **3. Nomination Form-Attachment--II**

**4. From DIR-2 –Attached - III**