

Jute Products Development & Export Promotion Council (JPDEPC)
H.O. - DA-149 (Ground Floor), Sec.-1, Salt Lake City,
Kolkata-700064, West Bengal.

Minutes of the 15th Annual General Meeting (AGM) of Jute Products Development & Export Promotion Council (JPDEPC), Kolkata held on Friday, the 26th September, 2025 at 6.00 P.M in the H.O. of the Council at DA-149 (Gr.Fl) Sector-1, Salt Lake City, Kolkata-700 064, West Bengal.

Present
(As per the list enclosed)

Chairman, JPDEPC, welcomed all members present at the meeting and stated that the Council's Secretariat sent Notice of the AGM to all members well in time by email. He then read-out Annual Report of the Council for 2024-25 and briefed members about the promotional activities undertaken by the Council during 2024-25 and thereafter, he took-up agenda points for discussion.

Agenda: 1

To adopt the Audited Balance Sheet as at 31st March 2025 with Income and Expenditure Account for the year ended on that date and Auditors Report thereon.

Members discussed and considered the Council's audited Balance Sheet as at 31st March, 2025 and Income & Expenditure Account for the year ended on that date as well as Auditors' Report thereon. Thereafter, members unanimously approved and adopted the same.

Agenda: 2

To place on record names of the members elected to the Committee of Administration in place of those retiring by rotation.

Chairman read-out the names of 11th CoA members as per Ministry's guidelines in the Model Bye Laws effective from 1st April, 2025 onwards and also as per the revised Memorandum & Articles of Association of the Council. Members unanimously approved the same.

Agenda: 3

To appoint Statutory Auditors for the year 2024-25 and fix remuneration.

Members unanimously decided to appoint CA D K Chhajjer & Co, Chartered Accountants, 11, R N Mukherjee Road, Kolkata-700 001 as 'Statutory Auditors' for the next financial year 2025-26 with the fixed remuneration of Rs. 50,000/- plus GST. Members approved the same.

AGM ended with Vote of Thanks to the Chair.

Place: Kolkata
Dated: 26.09.2025

Gopal Saraf
Chairman